

Roxborough Agricultural Society presents...

**ANNUAL AVONMORE CHRISTMAS
ART, CRAFTS & BAKE SALE**

Saturday, December 2 & Sunday, December 3, 2017

Tagwi Secondary School (Gymnasium) 16750 County Road 43, Avonmore, Ontario

PLEASE PRINT:

Business Name: _____

Contact Name: _____

Address: _____

Telephone Number: _____ Email Address: _____

Website: _____ Facebook site: _____

Type of _____

Craft: _____ Twitter: _____

How did you learn about us? _____

SIGN HERE

CONTRACT & PAYMENT must be received in FULL prior to show deadlines.

COST: \$50 per table for BOTH Saturday & Sunday OR \$30 per table for one day. *Tables are approx 7 feet in length (chairs are provided)*

☐ FULL Weekend? How many Tables are required? \$50 x _____ table(s) = _____

☐ ONE Day? Saturday _____ OR Sunday _____ \$30 x _____ table(s) = _____

WALL, HYDRO and END Table Spaces are limited to returning vendors as well as vendors staying **BOTH** days.

☐ Wall Space Preferred (if available)

☐ Hydro required (extension cords and power bar not provided)

☐ End Table requested

SPACE IS LIMITED, please register as soon as possible. Locations are on a first come, first served basis. We will try our best to accommodate but cannot promise.

Please return COMPLETED APPLICATION no later than NOVEMBER 17, 2017 **WITH payment via**

Mail CHEQUE: Made Payable to "Roxborough Agricultural Society", c/o Linda Holland, 3380 Cloverside Rd, Avonmore, ON K0C 1C0
OR

EMAIL PAYMENT: e-transfer amount to craftshow@avonmorefair.ca

For more information:

- Visit our website avonmorefair.ca under the 'CRAFT SHOW' section
- Call Linda Holland at 613-346-5981
- Email craftshow@avonmorefair.ca

Office Use Only

DATE Received: _____

Returning Vendor: Yes ☐ No ☐

CHQ ☐ e-transfer ☐ cash ☐

Include on Social Media: ☐

Table# _____

Participant Information

SHOW FEES: If you join us for both Saturday and Sunday, the cost is \$50 per table. The tables are approx 7 feet in length. Should you join us for one day only, the cost is \$30 per table. Proceeds from our show and canteen profits are going to the Roxborough Agricultural Society. For over 156 years we have been able to provide our community with an opportunity to celebrate rural lifestyle and agriculture in this province.

REGISTRATION: To participate, ensure that your completed application along with payment is received no later than November 17, 2017. No Refunds will be given after this date.

CONFIRMATION: Will be sent after November 17 along with details for the show.

SET UP: A limited number of volunteer students will be available to help vendors by moving items to your table. Vendors may set up on

- Friday evening from 8:00 p.m. to 9:30 p.m.
- Saturday morning from 8:00 a.m. to 10:00 a.m.
- Sunday morning from 9:00 a.m. to 10:00 a.m.

Please move your vehicles to the either the vendor or customer parking areas after set up.

ARRIVAL AT SHOW: Please report to the Event Coordinator Table to let them know you have arrived and to confirm table placement. You will be given an envelope with your receipt, wifi password (if available) and a voucher for a free coffee. When you get to your table, you will note the number assigned to your table, please keep this visible throughout the day so that we can find you easily. Your survey sheet will also be at your table. Please complete during the weekend and place in the survey box located at the Event Coordinator Table.

DURING THE SALE: Note that extension cords, tablecloths, etc are not provided. Vendors must not infringe on other vendor's space. There will be two student volunteers serving as Vendor Relief. They will be wearing BRIGHT yellow shirts. Their job will be to circulate around the room and supervise your table for you if you need to grab a coffee, take a bathroom break, or do some shopping. Don't be shy to ask!

DEPARTURE: ALL Vendors are expected to maintain their table(s) for the duration of the Craft show and not to pack up their goods or leave prior to 4:00 p.m. on Saturday and 3:30 p.m. on Sunday. Student volunteers will be available to help you bring items back out to your vehicle.

ADVERTISING: We are working hard on our marketing plan this year. Some features will include: advertising on local school calendars/newsletters, local newspaper, Facebook, posters in communities, signs on highways as well as a banner at the school entrance. Please visit us on facebook at Avonmore Fair or on Twitter @RoxAgSociety to help share our posts or tweets! While increasing our Social Media presence – please ensure that we have your contact information whether it's a website or Facebook page so we can help promote YOU!

Clearly, it is everyone's best interest to spread the word and we need your help to make this event as big a success as possible. We want to see this place busting at the seams with customers wanting to buy your items!

As usual, we will be a planned stop on the 'The Christmas House Tour' and the Highland Dance Competition will again be held in the cafeteria area of the school. You have suggested we increase traffic on Sunday and we are working with our community members to see what we can offer that day in addition to notice in church bulletins. Hopefully Santa can come and visit us on Sunday! Wouldn't that be grand?

We look forward to another successful event!

Looking forward to seeing you soon!

CANTEEN will have the following items for sale:

- Coffee, Tea, Water & Pop
- Fresh Sandwiches
- Homemade Soup & Chili
- Homemade Pies
- Hot Dogs

MAP of parking:



